



ROLE DESCRIPTION

Position Title:	CHILD SAFETY OFFICER
Reports to:	INC President
Employment Status:	Volunteer
Ivanhoe Netball Club (INC)	Ivanhoe Netball Club (INC) is a not for profit, community sports club committed to providing a great netball experience for all including players, parents, coaches, committee members and supporters. It is overseen by a volunteer committee consisting of executive and general members.
Commitment to Child Safety	<p>INC is committed to providing a safe environment for children across netball. We embrace diversity in gender, age, ethnicity, disability, religion and sexual orientation.</p> <p>INC is committed to promoting and protecting the rights of children and preventing abuse from occurring by fostering a culture where children feel safe and empowered. We also seek to ensure the cultural safety of First Nations children, children from culturally and/or linguistically diverse backgrounds and children with a disability.</p> <p>Every person in the netball community has a responsibility to understand their role in ensuring the safety and wellbeing of all children and young people in our care.</p> <p>INC supports and is committed to upholding the Netball Victoria Child Safeguarding policies and approaches. Important information can be found on the INC website at: https://www.ivanhoenetballclub.org.au/ and also on the Netball Victoria Child Safeguarding Resource Hub at: https://vic.netball.com.au/child-safeguarding-resource-hub</p> <p>We require all appointed adult volunteers working with children to undergo background checks and screening.</p>

Primary Purpose of Position

- To deliver advice and awareness within the Club around developing a child safe environment

Key Responsibilities

- The Child Safety Officer may work with the Club to develop procedures specific to that club to assist with minimizing risk to children, provide education to coaches, administrators and club members, promote the policies and procedures and provide advice if required
- Understand the importance in adopting appropriate screening processes for members working with children and the requirement for criminal history assessments
- Have a good Knowledge of Netball Victoria's Child Safety in Netball Policy and Code of Conduct
- Understand the definitions and indicators of child abuse and neglect
- Acquire knowledge and understanding of the requirement under the Children's Protection Act 1993 of the legal responsibilities of staff and volunteers working with children
- Have knowledge of the Child Abuse Report Line processes and procedures outline in Netball Victoria's Child Safety in Netball Policy.
- Have a good understanding of Victorian Legislation in relation to the seven child safety standards.

Knowledge, Skills & Abilities

- Good interpersonal and communication skills
- Able to understand and disseminate the information to the members about association policies.
- Able to keep and maintain accurate records.
- Well organized and able to work in a logical orderly manner.
- Ethical, honest and trustworthy.
- Sympathetic and empathetic.

Other Requirements

- Has a satisfactory Working with Children Check (WWCC), which may be applied for at: <https://www.workingwithchildren.vic.gov.au/>. Please provide evidence of a current WWCC to the INC Secretary by email to info@ivanhoenetballclub.org.au
- Ensure familiarization with INC policies and approaches as outlined in the INC Handbook and on the INC website, at <https://www.ivanhoenetballclub.org.au/>. The following are highlighted as being particularly relevant.
- Be familiar with Netball Victoria Child Safeguarding Resource Hub, available at: <https://vic.netball.com.au/child-safeguarding-resource-hub>

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